**國立臺北科技大學**

**以視訊方式辦理學位考試申請表**

**For Candidate: Application for Oral Defense (Video Conferencing)**

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| 申請日期Date of Application： 年　　　月　　　日(YYYY/MM/DD) | | | |
| 學號  Student ID No. |  | 學生姓名  Name |  |
| 系所  Current Department |  | 聯絡電話  Contact No. |  |
| 學位考試日期 | 年 月 日 ( YYYY /MM /DD ) | E-Mail |  |
| 事由  Reason | □符合安心就學措施申請資格（請另附安心就學措施申請表）。  Eligible for applying NTUT Measures in Response to the Covid-19 Outbreak.  (Please attach the form “Application for Taipei Tech Measures in Response to  the COVID-19 Outbreak”.  To download: <https://oaa.ntut.edu.tw/p/404-1008-98945.php?Lang=zh-tw> )  □因疫情影響，申請比照安心就學措施（限教育部或本校規定遠距教學期間適用為原則）。  In response to the pandemic situation, students may refer to *Measures in Response to the COVID-19 Outbreak* and apply for video conferencing (only applicable during the remote learning period updated by Ministry of Education or NTUT).  □其他原因，請檢附已奉核之專簽影本。  Other reasons- copies of the approved documentation should be attached. | | |

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| 院系所審查Verified by Dep./College in Charge | 指導教授  Advisor’s Signature | 系所主管Dept. Chairperson’s | 院長Dean |
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| 學生所屬教務單位審核Level of Approval  (Relevant Administration Units: OAA or OCE) | 註冊組承辦人 /（進修部碩專生教務組承辦人）Officer | 註冊組組長 /（進修部碩專生教務組組長）Division Director | 教務長/（進修部主任）Dean |
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注意事項Notice：

1. 符合「本校因應新型冠狀病毒疫情學生安心就學措施」第二點規定之學生，始得申請以視訊方式辦理學位考試。Video call is an alternative way for student who is taking master’s/ doctoral degree examination.
2. 非親自出席學位考試，應全程錄音及錄影，並建議系所辦存檔備查10年。日後如有爭議或檢舉情事時，由系所負責提出佐證資料。If the applicant doesn’t attend the meeting in person, the exam process has to be fully recorded, and the recordings should be preserved by the Department Office for 10 years. If there is a dispute or grievance, the Department Office should provide the supporting evidence for verification.
3. 本表請奉學院院長核可後，併同學位考試申請案送教務處註冊組審核。Please also turn in the Application Form for Oral Defense or Doctoral Degree Examination to OAA.