**國立臺北科技大學**

**線上數位課程學分抵免申請表**

**Application for Credit Waiver (Online Courses)**

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| 申請日期Date of Application | 年 月 日(YYYY/MM/DD) | | |
| 姓名Name |  | 學號Student ID no. |  |
| 系級Current Department |  | 聯絡電話Contact No. |  |

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| 編號NO. | 線上數位課程名稱 Online Course Name | | 修課時間 Time | | 擬抵免課程名稱 Course to Be Transferred | | 學分數 Number of Credit | 學分類型Category | | 開課單位  審核結果 Course held by | |
| 1 |  | | 學年：Academic Year  學期：Semester | |  | |  | □跨系所學分 Inter-departmental or Inter-collegiate Course  □專業必修學分 Major Required/Elective Course | | □通過 Approve  □不通過 Reject | |
|  |  | | 學年：Academic Year  學期：Semester | |  | |  | □跨系所學分 Inter-departmental or Inter-collegiate Course  □專業必修學分 Major Required/Elective Course | | □通過 Approve  □不通過 Reject | |
|  |  | | 學年：Academic Year  學期：Semester | |  | |  | □跨系所學分 Inter-departmental or Inter-collegiate Course  □專業必修學分 Major Required/Elective Course | | □通過 Approve  □不通過 Reject | |
|  |  | | 學年：Academic Year  學期：Semester | |  | |  | □跨系所學分 Inter-departmental or Inter-collegiate Course  □專業必修學分 Major Required/Elective Course | | □通過 Approve  □不通過 Reject | |
| 申請人簽名欄  Applicant Signature | | 一、學生申請學分抵免事宜，應於本校行事曆規定每學期加退選期間內，檢具相關文件逕送各教學單位及教務處審核辦理。Applicant should turn in the course certificate to relevant administration units of the Office of Academic Affairs (day school students) or of the Office of Continuing Education (night school students) during the Add/Drop period.  二、線上數位課程學分得抵免科目，依各教學單位規定辦理。Students who want to waive online courses should adhere to department’s rules and standards.  三、抵免後之科目，不計入學期成績，僅於各項成績登記文件中註明「抵免」二字。 Once a course has been substituted, the original scores will not be included in that student’s semester grade; but a note “waived” will be placed in every transcript.  四、經同意抵免之科目以認列一次為限，不得重複抵免學分，且畢業學分認列上限為4學分。One course can be waived only one time. Up to 4 credit units of courses may be waived.  **□本人已詳閱線上數位課程相關規定並檢附修課證明等相關文件。I agree and submit the proofs.**  **申請人簽章Signature：** | | | | | | | | | |
| 開課單位填寫及核章 Signed by Officer in Charge (Course held by) | | □本系**同意**該生之抵免申請。 Approve  □本系**不同意**該生之抵免申請。 Reject原因Reason：  承辦人員Officer：　　　　　　 系主任 Dept. Chairperson’s Signature：    審核日期 Date：　　年　　月　　日(YYYY/MM/DD) | | | | | | | | | |
| 審查單位  Verify | | 所屬系(所)承辦人 Dept. Officer | | 系主任(所長) Dept. Chairperson | | 註冊組承辦人 Registration Section | | | 註冊組長 Head of Registration Section | | 教務長 Dean of Academic Affairs |

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