**National Taipei University of Technology**

**- Application for Exemption on Online Digital Course**

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| **Department** |  | **Date** | (Y/M/D) |
| **Student ID** |  | **E-mail** |  |
| **Name** |  | **Contact No.** |  |

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| --- | --- | --- | --- |
| **Online Digital Course**  | **Academic****Semester/Year** | **Proposed Course Exemption** | **Credit Type** |
|  |  | **Course Title**  | **Course** **Code** | **Credits** | □Interdisciplinary□Major Compulsory□General Education Liberal Arts Courses |
|  |  |  |
| **Applicant’s Signature** | 1. Please adhere to the online credit exemption regulations, and provide supporting documents such as course completion certificates and Chinese transcripts (additional documentation may be required for specific courses) for review. For detailed information, please refer to the [Online Credit Exemption Program's Page](https://ntuttle.tw/ief/%E7%B7%9A%E4%B8%8A%E6%95%B8%E4%BD%8D%E8%AA%B2%E7%A8%8B%E5%AD%B8%E5%88%86-%E5%AD%B8%E7%94%9F%E4%BF%AE%E7%BF%92%E7%AB%AF/).
2. The application for credit exemption by students should be submitted, along with the relevant documents, to the respective academic departments and the Office of Academic Affairs for review during the add/drop period as specified in the university calendar for each semester.
3. Exemption of each Online Digital Course is subject to the relevant Departments.
4. The scores of the exemption course shall not be included in the calculation of the overall score for the semester and shall be marked as “Exempted”.
5. **The approved course can only be used once for exemption. No repeated exemption is allowed. In addition, the graduation credits of the Online Digital Course shall be no more than 4 credits.**
* **The applicant has carefully read the rules about the Online Digital Course and has attached the required documents.**
* **Prior to applying for enrollment in this course, I have confirmed and obtained approval from my affiliated department to recognize the credits for this course.**

**Applicant Signature:** |
| **Reviewing Authority** |
| **The Responsible Department** | * Approved
* Denied. Reason:

Case Officer: Dean of the Department:　Date: (Y/M/D) |
| **The Student’s Department** | * **Agree** to recognize credit. (**○Select one option**)

**○**Interdisciplinary **○**Major Compulsory **○**General Education Liberal Arts Courses* **Do not agree to recognize credit**.

Case Officer: Dean of the Department:　Date: (Y/M/D) |
| **The Registration Division** | Case Officer of the Teaching & Learning Resources Center Division | Case Officer of the Registration Division□ **Meet the requirements.**□ **Do not meet the criteria for credit recognition towards graduation.** | Chief of the Registration Division  | Provost of the Office of Academic Affairs |

112.09.19 Revised

**(Please send a copy to the Teaching Resource Center after the review.)**