

National Taipei University of Technology

Policy for Direct Entry to Doctoral Programs with Bachelor's Degree (New Graduates)

Amended and resolved by the Academic Affairs Council on November 27, 2020

Article 1 This Policy is made pursuant to Paragraph 4, Article 23 of the University Act, and the "Regulations of Students Straight to Doctoral Programs".

Article 2 Applicants must meet the following qualifications:

1. The overall rank during the years of study is the top one-third of the class or has demonstrated outstanding academic performance acknowledged by the doctoral program.
2. The proposed research is recognized as worth researching.
3. Letters of recommendation provided by at least two assistant professors/associate professors/professors from the undergraduate program or other departments in NTUT.

Article 3 Applicants shall submit the application before the announced deadlines. Late applications will not be considered for acceptance.

Article 4 Applicants shall submit the following documents to the applied doctoral program:

1. Application form (the formats of the application and letter of recommendation shall be stipulated by the Office of Academic Affairs).
2. All transcripts of undergraduate study (include class ranking), or proof of special achievement.
3. Research proposal.
4. Letters of recommendation from at least two assistant professors/associate professors/professors.
5. Any other required documents for the doctoral program.

Article 5 The application for studying in the doctoral program directly will be first reviewed by the applied program, and transmitted to the Office of Academic Affairs. Upon the review and approval by the Provost and Principal, the student may enroll in the doctoral program.

Article 6 The number of admission regulated by the applied program is forty percent of the total number of admission (including regular and in-service programs) ratified by the Ministry of Education for that academic year and used in the colleges. However, not all number of admission for each department, college and degree program can enroll students under doctoral degree program.

The number of admission mentioned should be included in the total number of admission ratified by the Ministry of Education for that academic year.

Article 7 If the number of admission applying to study in the doctoral program directly is less than the permissible number, each department may decide whether to reserve the availability for the first-year students of the master's program or for the regular doctoral program.

If the number of admission of the first-year students of the master's program is less than the permissible number, the program shall admit the students from the waitlist of the doctoral program of the same department/institute based on the score ranking.

If any admitted student of the doctoral program either from the general admission or the waitlist does not complete the enrollment process, the program may admit more first-year master's student to fill up the vacancy.

The deadline of the admission process is July 31.

Article 8 Admitted applicants must receive the bachelor's degree during that academic year and enroll in the doctoral program in the next academic year. The admission cannot be deferred.

Article 9 Doctorate students with the following circumstances may apply to transfer to the master's program upon the approval of advisors and head of department of the doctoral program the student is currently enrolled in, and the master's program the student wishes to transfer to, approval by the department affairs meeting of the doctoral program and the master's program, and from the Principal:

1. The student is suspended from the study of the doctoral program under any reason.
2. The student fails to pass the qualifying exam.
3. The student fails the doctoral examination and cannot comply with Article 12.

Upon review and receiving approval from the original department, college, or degree program meeting, student must complete required courses for the applied master's degree program in accordance to regulations, then submit their master's thesis and pass the degree examination to obtain master's degree. The period of study in the doctorate degree program will not be transferred for the maximum years of study for the master's program.

If the transfer is approved during a current semester, the student will be deemed as a master's student for the entire semester. After transferring to the master's program, the student may not apply for studying in the doctoral program.

Article 10 A master's student who transfers from the doctoral program during a semester shall pay the tuition and fees according to the rates implemented by

the doctoral program. No excessive or deficit amount will be refunded or demanded.

Article 11 Admitted students will be subject to the years of study, curriculum, scoring and performance evaluation, exam of doctoral degree applicable to all first-year doctoral students of NTUT from the first academic year after the admission. Each student shall complete at least thirty-six credits (this does not include credits of the doctoral thesis and master's courses counted into the graduation requirements for the undergraduate program) before applying for the final doctoral examination.

Article 12 The final doctoral examination committee may determine that the doctoral degree thesis/dissertation, work, or proof of achievement accompanied by a written report or a technical report submitted by the student who studies the doctoral program directly has met the requirements of the conferral of a master's degree when the student has finished the years of study, passed the qualifying exam, but failed to pass the final doctoral examination. The student shall then be conferred the master's degree.

Article 13 This Policy and any amendment thereof shall become effective upon the resolution of the Academic Affairs Council.