**Letter of Authorization**

(For authorizing others to collect the degree certificate)

I, , cannot collect the degree certificate in person. I hereby authorize to collect the certificate on my behalf. I will be fully responsible for all actions which are related to the degree certificate collection.

Name of the Applicant： (Signature)

(Make sure the representative brings along your Student ID card)

Department/Graduate Institute：

Student ID：

Address：

Phone Number：

Name of the Representative：

(Identity proof is required when collecting the certificate)

ID Number：

Phone Number：

Date： / / (Year/Month/Day)